

# **Vineyard Estates Neighborhood Association**

## **Board of Directors Meeting Minutes**

Date: 09 Oct 2008

Location: Covenant UMC church, Fireside room

Chaired by: President, Pat Verrelle

Minutes taken by: Secretary, Hank Happ

Time: Called to order 7:15 PM by Pat Verrelle

Present: Hank Happ, Aaron Brundage, Pat Verrelle, Tony Huffman, Donna Daniello

Absent: Mike Gibson, Regina Barela, Mike Brewer, Duke Winsor, LeAnn Riesen

Visitors: None

### **Secretary's Report**

The minutes for the 22 May 08 board meeting had been disseminated by e-mail. The minutes were accepted by Unanimous Consent. (Closed)

### **Approval of Agenda**

The agenda was presented and approved by UC (Closed)

### **Treasurer's Report**

We have 774 homes within our borders. We have 60 memberships. Tony passed around a Treasurer's report. We have a balance of \$5408.23, which does not include some recent can money. It was moved and seconded to allow a \$19 expense for new deposit slips. The report was approved with a correction – \$331 to "Water" corrected to "Newsletter". (Closed)

It was moved by Pat Verrelle, seconded by Hank Happ, and approved by unanimous consent (UC) to give Covenant UMC a \$200 donation. (Open)

### **President's Report / New Business**

ELECTION OF OFFICERS: Nominations for officers for the 2008-2009 Board year were taken, and elections held. All officers were chosen by unanimous consent, and there was only one nomination per position. The officers are: President, Lee Ann Riesen; Vice President, Tony Huffman; Treasurer, Tony Huffman; Secretary, Hank Happ. (Closed)

NEW BOARD MEMBER: Pat Verrelle moved, Hank Happ seconded, that Donna Daniello be approved as a new VENA board member. The motion was approved by UC. (Closed)

ATTORNEY CONSULTATION: Pat Verrelle and ?? met with attorney David Campbell, who specializes in Neighborhood Association issues. He said that we need to have a 3-member Architectural Committee. Larry Feight is already one. Tony Huffman volunteered to be on. Jim Verrelle is a third possibility. He also suggested that we

contact Don Hoech to get a transfer of ?? to our board. David also said that he would get a draft copy of a "house" letter to Hank for inspection. (Open)

WEB SITE: We need to make sure that a copy of our by-laws is on the web site, as well as getting the exhibits for the covenants. Tony agreed that he would get exhibit copies to put on the site.

ONC RECOGNITION: Lee Ann has the forms for our signature for ONC recognition. (Open)

FINANCIAL AUDIT: We need an audit of our finances for 2008. Duke Winsor and Jim Verrelle will be 2 members of the 3-member committee. The third is still to be determined. (Open)

ANNUAL PICNIC/MEETING: The annual meeting/picnic went extremely well. The band performed superbly, and all who participated had a wonderful time. A great big "THANK YOU" to all who helped out. (Closed)

LETTERS: Hank needs to rework, removing the threatening language, and send the "Purdy Letter". (Open). He also needs to send a thank-you letter to Police Chief Schultz expressing our appreciation for sending Bill Heinz to our last general membership meeting. (Open). He needs to present a "weeds" letter to the group for approval, as well as a letter that indicates to residents their responsibility for easements and common areas. (Open). There are also a number of new "Thank-You" letters that need to be written to: the Boy Scouts, Pharmaca, Jewel Box, Albertsons, American Legion Band, Fire Marshal, Mike Gibson, Regina Barela, Jay Hart, and Councilor Winter and his wife for various goods and services associated with our September annual meeting and picnic. (Open).

### Old Business (From Youngest to Oldest)

ARCHITECTURAL COMMITTEE LEGAL PERMISSIONS. We need to investigate the legality of a member of the Architectural Committee going on someone's property without explicit permission to investigate a covenant issue. (Open)

THANK-YOU LETTER. Lee Ann will add a thank-you letter to the VENA website, thanking Pete's Landscaping for removing a dead yucca in the neighborhood (it was hit by a car) at their expense. (Open)

WATER AUTHORITY BILL 0-07-112. Mike Gibson agreed to go to the city website and check out pages 8 - 12 of this bill. (Open)

2007 AUDIT. Duke Winsor, Mike Gibson, and Tony Huffman will get together to perform the 2007 VENA audit. Jim Verrelle will be the non-board-member participant. (Open)

NMEFCU Letter: Hank still needs to write a letter requesting membership in the New Mexico Educators Federal Credit Union. (Open)

NEIGHBORHOOD WATCH: Duke Winsor agreed to get information on what it will take to get a Neighborhood Watch started. (Open)

QWEST MEDIAN CONSTRUCTION. Qwest did a poor job of restoring the

landscaping on the Ventura median and sidewalks. Lee Ann Riesen contacted Qwest to have them fix what they did. The contractor performing the original work is Del Rio Construction. Landscaping has been redone. The contractor will come out in the Spring, when it is warmer, to redo some broken stucco. (Open)

CONTACT NEW ONC PERSON: Pat asked Lee Ann Riesen to contact the new staff person at the Office of Neighborhood Coordination (ONC), and invite the new person to the VENA annual meeting. Stephanie Winklepleck is no longer there. (Open)

INSURANCE: Mike Gibson has checked with the Manuel Lujan Agency to look into insurance for VENA officers. They have not yet given him a quote. (Open)

REQUEST FOR VOLUNTEERS: Pat asked that we place a request on the web site ([www.venaabq.org](http://www.venaabq.org)) asking for volunteers to help scan VENA documentation that extends back many years. (Open)

LA CUEVA SECTOR PLAN AMENDMENT: Lee Ann Riesen gave a report on the city council meeting where the amendment to the La Cueva Sector Plan was discussed. The amendment was to close a loophole that allowed developers to include easements (by calling them "proposed") and other areas when computing acreage to be developed. The amendment passed unanimously. It is not clear whether Bob Keeran will be required to reduce the number of homes in the development planned directly north of Signal. Tony Huffman made a motion that passed by UC to have Mike Gibson and Mike Brewer investigate these issues and bring them before the board in future meetings. In particular, they are to work with Councilor Winter and the city to get the density issue of the Keeran development resolved. (Open)

WEEDS IN VINEYARD PARK: Duke will take pictures of the weeds in Vineyard Park, and send a letter to Jay Hart (City Weeds Dept.) He'll also ask the city to move the dog poop bag dispenser located in the alley on the south side of the park to a spot within the park. (Open)

VENTURA MEDIAN: Pat will continue the process with the city to get the Ventura median "recognized" so that the city will maintain it. There was a motion, approved and seconded, that we cede the Ventura median to the city. Hank will write a letter to Brad Winter indicating that we will be going forward with the median turnover process. Hank will also research the 2007 minutes for all board activity on the Ventura median. Approved by UC. (Open)

CITY COUNCIL ADDRESSES: Duke will have Lee Kahn add the addresses of City Council members to the web site. (Open)

MONTESSORI SCHOOL POSTCARD: Pat Verrelle suggested that we look at the postcard the Montessori school puts out, and consider emulating it. (Open)

WEEDS ON THE WEBSITE: Pat suggested that Lee Kahn add a section on the Web site ([www.venaabq.org](http://www.venaabq.org)) devoted to weeds. Everyone agreed it was a good idea. Lee Ann will work with her. (Open)

Adjourned at 8:33 PM by UC.

Next General Meeting Date/Location: ??, 7 PM, Covenant United Methodist Church.

Next Board Meeting Date/Location: 7 PM, 20 Nov 08 at CUMC.

Adjournment: 8:45 PM by unanimous consent